

BID DOCUMENTS
for
PROJECT NO. 20675
RUNNING SPRINGS
RESTROOM FACILITY
RUNNING SPRINGS, CALIFORNIA

COUNTY OF SAN BERNARDINO
INTERNAL SERVICES GROUP
ARCHITECTURE & ENGINEERING DEPARTMENT
385 NORTH ARROWHEAD AVENUE

SAN BERNARDINO, CA 92415-0184

JULY, 2003

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TABLE OF CONTENTS

ADVERTISEMENT FOR BIDS

INSTRUCTIONS TO BIDDERS

BID PROPOSAL

NON-COLLUSION AFFIDAVIT - PRINCIPAL CONTRACTOR

NON-COLLUSION AFFIDAVIT - SUBCONTRACTOR

SAMPLE STANDARD CONTRACT

CONTRACTOR'S AFFIDAVIT AND FINAL RELEASE

SAMPLE BOND FORMS

STATE WAGE DETERMINATIONS

GENERAL CONDITIONS

SPECIAL CONDITIONS

TECHNICAL SPECIFICATIONS (AS REQUIRED)

PROJECT DRAWINGS (PLANS)

ADVERTISEMENT FOR BIDS

RUNNING SPRINGS RESTROOM FACILITY
RUNNING SPRINGS, CALIFORNIA

Notice is hereby given that the Architecture & Engineering Department on behalf of the Board of Supervisors of the County of San Bernardino, California, will receive sealed bids on or before 2:00 p.m. on September 16, 2003, in the office of the Architecture & Engineering Department, 385 North Arrowhead Avenue, Third Floor, San Bernardino, CA 92415-0184, at which time they will be publicly opened and declared for Running Springs Restroom Facility in Running Springs, California.

A mandatory Pre-bid Meeting for prospective bidders will be conducted on August 26, 2003 at 10:00 a.m. at the project site (see attached map in technical specifications). Bids submitted by firms who have not participated in the Pre-bid Meeting will be disqualified.

State Contractor's Class 'B' License is required.

or

State Contractor's Class 'B' License is required to bid the project. If the bidder does **not** list a licensed subcontractor(s) under the Designation of Subcontractors section of the Bid Proposal to perform work in any of the following trades, in order to be found responsive and in order to perform that work himself/herself, the bidder must possess the State specialty license for that trade: Mechanical (C-20); Electrical (C-10); Plumbing (C-36); and Low Voltage Systems (C-7).

A fifty dollar (\$50) nonrefundable charge is required for each set of Bid Documents including drawings and specifications.

No bid may be withdrawn after the scheduled bid opening, or within sixty (60) days thereafter.

Copies of the prevailing wage rates are on file at the Office of Architecture and Engineering and shall be made available to any interested party on request. Copies are also included in the Bid Documents.

The Board of Supervisors reserves the right to reject any or all bids, to waive technical errors, discrepancies or informalities of a bid not affected by law, if to do so seems to best serve the public interest.

For information regarding this project, contact Bill Guerth, Project Manager, at (909) 387-3034. DO NOT CONTACT THE DESIGN CONSULTANT. All technical questions to be submitted to the Project Manager in writing. No questions will be answered within three (3) calendar days of the bid opening.

By order of the Board of Supervisors of the County of San Bernardino, dated at San Bernardino, California, August 12, 2003.

G. DANIEL OJEDA, Director
Architecture & Engineering Department

Published in the San Bernardino County Sun, August 15, 2003

INSTRUCTIONS TO BIDDERS

Proposals: To receive consideration, bids shall be submitted on the enclosed Bid Proposal form and shall be made in accordance with the following instructions:

- A. Bids shall contain no recapitulation of the work to be done. Alternative proposals will not be considered unless specifically requested by the County. Oral, telegraphic or telephonic proposals or modifications will not be considered.
- B. Bidders shall examine all the bid documents, including the drawings, perform their own estimates for the proposed work, taking into account, local conditions, uncertainty of weather, and all laws, ordinances, rules and regulations of any federal, state, county, municipal or other governmental agency that has jurisdiction over the work.
- C. The General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor Code Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1 are included in this Bid Package and must be complied with, as stated in Article 42 of the General Conditions. Updated wage rate determinations will be made available when they are issued, and the successful bidder will provide copies to all subcontractors. Wage rates paid on this project must be revised in accordance with the updated determinations. Copies of the prevailing wage rates are on file at the Office of Architecture and Engineering and shall be made available to any interested party on request. Copies are also included in these Bid Documents.
- D. Contractors are prohibited from performing work on a public works project with a subcontractor who is ineligible to perform work on a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code. Any contract entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.
- E. Bids shall be delivered to, or mailed postage prepaid to arrive at, the Architecture & Engineering Department, Internal Services Group, 385 North Arrowhead Avenue, San Bernardino, California, 92415-0184, on or before the time set for the opening of bids in the published Advertisement For Bids. All bids shall be enclosed in a sealed envelope bearing the title of the work, the name of the bidder, and clearly marked "Bid Proposal".

- F. DO NOT CONTACT THE DESIGN CONSULTANT. All technical questions to be submitted to the Project Manager in writing. No questions will be answered within three (3) calendar days of the bid opening.

(if necessary)

- G. State Contractor's Class 'B' License is required to bid the project. If the bidder does **not** list a licensed subcontractor(s) under the Designation of Subcontractors section of the Bid Proposal to perform work in any of the following trades, in order to be found responsive and in order to perform that work himself/herself, the bidder must possess the State specialty license for that trade: Mechanical (C-20); Electrical (C-10); Plumbing (C-36); and Low Voltage Systems (C-7).

Withdrawal of Bids: Any bidder may withdraw his bid, personally, or by telegraphic or written request, at any time prior to the scheduled time for receipt of bids. No bid may be withdrawn after the scheduled bid opening, or within sixty (60) days thereafter.

Opening of Bids: Bids shall be opened and read aloud publicly at the place and time set in the Advertisement For Bids.

BID PROPOSAL

PROJECT: Running Springs Restroom Facility

LOCATION: Running Springs, Ca. (see attached map in technical specifications)

OWNER: County of San Bernardino

BID OPENING: September 16, 2003.

BIDDER: _____

County of San Bernardino
Architecture & Engineering Department
385 North Arrowhead Avenue
San Bernardino, CA 92415-0184

In compliance with your invitation for bids, the undersigned has carefully examined the project Bid Documents, including the drawings and specifications, for the scope of work which is to construct a 405 square foot block restroom facility and repair the existing parking lot, in Running Springs, California, and fully understands the scope and meaning of the Bid Documents.

The undersigned hereby agrees to furnish all materials, labor, tools, equipment, apparatus, facilities, and transportation necessary to complete all work in strict conformity with the drawings and specifications, and to execute the contract to the satisfaction of the Architecture & Engineering Department, at the following cost(s):

In case of discrepancy between the written bid set forth and the numerical bid set forth, the written bid shall prevail.

BASE BID

For the furnishing of the labor, materials, and equipment necessary to complete all work designated in the Plans and Specifications.

The LUMP SUM of _____ Dollars

(\$ _____)

The above-mentioned BASE BID includes applicable California State sales tax, bonds, insurance and all other costs required to perform all the work described in the project drawings and specifications.

The Board of Supervisors reserves the right to award the contract according to Public Contract Code Section 20103.8 (d).

BID DEPOSIT (BID BOND)

There is enclosed herewith, a certified check or surety bond in the amount of ten percent (10%) of the BASE BID, or, more specifically, _____ Dollars (\$ _____), made payable to the County of San Bernardino. The undersigned agrees that in the event of the failure by the undersigned to execute the necessary contract and furnish the required contract bonds and insurance, the certified check or surety bond and the money payable thereon shall be, and remain, the property of the County of San Bernardino. If the bid is accompanied by a certified or cashier's check, the check shall be deposited by the Architecture & Engineering Department, and a County warrant for the full amount shall be issued to the undersigned approximately one month after Contract Award.

TIME OF COMPLETION

The undersigned agrees to complete the work within forty-five (45) calendar days from the date stipulated in the Notice to Proceed.

REJECTION OF BIDS

The undersigned agrees that the Board of Supervisors reserves the right to reject any or all bids, and reserves the right to waive informalities in a bid or bids, not affected by law, if to do so seems to best serve the public interest.

VALIDITY OF BIDS

The undersigned agrees that this bid will remain valid for sixty (60) days after the scheduled bid opening.

STATE LICENSES

The undersigned hereby certifies that he is currently the holder of a valid license as a contractor in the State of California and that the license is the correct class of license for the work described in the project drawings and specifications.

or

The undersigned hereby certifies that he/she is currently the holder of a State Contractor's Class 'B' License. The undersigned agrees that if he/she does not list a subcontractor(s) under the Designation of Subcontractors section of this Bid Proposal to perform work in any of the following trades, in order to be found responsive and in order to perform that work himself/herself, the undersigned must possess the State specialty license for that

trade: Mechanical (C-20); Electrical (C-10); Plumbing (C-36); and Low Voltage Systems (C-7).

INSURANCE

The undersigned agrees to furnish certified copies of all insurance policies and endorsements; all certificates of comprehensive, general and auto liability insurance; Workers' Compensation Insurance; and such other insurance that will protect him from claims for damages and personal injury, including death, which may arise from operations under the contract, whether such operation be by the undersigned or by any subcontractor of the undersigned, or anyone directly or indirectly employed by the undersigned or any subcontractor of the undersigned in accordance with Section 41 of the General Conditions. The certified copies, certificates and additional endorsements, will be filed at the time of execution of the contract. All policies (excluding Workers' Compensation) shall name the County of San Bernardino as an additional named insured. All coverages shall be subject to approval by the County for adequacy of protection.

BONDS

If this Bid is successful, the undersigned agrees to execute the required Standard Contract and will furnish a payment bond in an amount equal to one hundred percent (100%) of the contract price and a Faithful Performance Bond in an amount equal to one hundred percent (100%) of the contract price. These bonds shall be secured from a surety company or companies satisfactory to the County within ten (10) calendar days of the contract award. Bonds shall remain in full force and effect for a period of one year following the date of filing of Notice of Completion.

FORMER COUNTY OFFICIALS

Contractor agrees to provide or has already provided information on former County of San Bernardino administrative officials (as defined below) who are employed by or represent Contractor. The information provided includes a list of former county administrative officials who terminated county employment within the last five years and who are now officers, principals, partners, associates or members of the business. The information also includes the employment with or representation of contractor. For purposes of this provision, "county administrative official" is defined as a member of the Board of Supervisors or such officer's staff, County Administrative Officer or member of such officer's staff, county department or group head, assistant department or group head, or any employee in the Exempt Group, Management Unit or Safety Management Unit.

Inaccuracies or Misrepresentations

If during the course of the administration of this agreement, the county determines that the contractor has made a material misstatement or misrepresentation or that materially inaccurate information has been provided to the county, this contract may be immediately

terminated. If this contract is terminated according to this provision, the county is entitled to pursue any available legal remedies.

VISITING THE SITES

The undersigned has visited the site, and is familiar with the local conditions of the work site.

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of Section 4100-4108 of the Public Contract Code of the State of California, and any amendments thereof, the undersigned shall set forth below the name and street address of the mill, shop or office of each subcontractor who will perform work or labor, or render services to the Contractor in an amount greater than one-half of one percent (1/2 of 1%) of the total bid; and, the general category or the portion of the work to be performed by each subcontractor.

If the undersigned fails to specify a subcontractor for any work to be performed under the Contract, the undersigned agrees to perform the work and shall not be permitted to subcontract that work except in cases of public emergency, and then only after written finding as public record by the Board of Supervisors.

or

If the undersigned fails to specify a subcontractor(s) for any work to be performed under the Contract, the undersigned agrees to perform the work and shall not be permitted to subcontract that work except in cases of public emergency, and then only after written finding as public record by the Board of Supervisors. In order for the undersigned to perform the work in any of the following trades, the undersigned must possess the State specialty license for that trade: Mechanical (C-20); Electrical (C-10); Plumbing (C-36); and Low Voltage Systems (C-7).

Where a hearing is required for a decision on the substitution of subcontractors, pursuant to the provisions of Chapter 2, Division 5, Title 1 of the Government Code, (commencing with Section 4100) by the awarding authority, or a duly appointed hearing officer, the Clerk of the Board of Supervisors shall prepare and certify a statement of costs incurred by the County for investigation, and to conduct the hearing, including the costs of any hearing officer and shorthand reporter appointed.

The statement of costs shall be sent to the undersigned, who shall reimburse the County for all costs. If not paid separately, such reimbursement shall be deducted from monies due and owing to the undersigned prior to acceptance of the project.

<u>Subcontractor</u>	<u>Portion of Work</u> (Description of work)	<u>Location</u>	<u>Phone No.</u>
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[illegible]

This bid includes Addendum No. _____ dated _____

AFFIDAVIT

The undersigned declares: that the only person or parties interested in this proposal as principals are those named herein; that this bid is made without any connection with any other person or persons making a bid for the same work, except for another division of the undersigned which may submit an independent bid; that the bid is in all respects fair and without collusion or fraud; that the undersigned has read the Advertisement for Bids and the Instructions to Bidders and agrees to all the stipulations contained therein; that the undersigned has examined the form of contract (including the specifications, drawings, and other documents incorporated therein by reference); that in the event this bid as submitted,

including the incorporated bidding documents, be accepted by the County, the undersigned shall execute a contract to perform the work as outlined herein.

If undersigned is a corporation, proposal must be signed by an authorized officer of the corporation and the corporate seal must be affixed. This Bid Proposal must be accompanied by a document evidencing such officer is authorized to sign.

Check One: ☐ Sole Proprietor
☐ Partnership
☐ Corporation
☐ Other

Name of Bidder: _____

Address: _____

_____ Phone: _____

Contractor's License No.: _____ Primary Class: _____

Expiration Date of Contractor's License _____

Social Security No. or Federal Employer ID No.: _____

I declare under penalty of perjury the above is true and correct.

Authorized Signature: _____ Title: _____

Print Name: _____ Date: _____